**🔒Bootle Village Surgery Patient Identification Policy 2025– Requirement for Original ID**

To ensure patient safety, confidentiality, and regulatory compliance, Bootle Village Surgery requires all patients to present original (physical) forms of identification when requested.

**Policy Statement:**

Patients must provide original photographic ID (such as a valid passport, driving licence, or national identity card) when registering or verifying their identity at the surgery.

Photocopies, digital images, or scanned documents **will not be accepted under any circumstances.**

This policy aligns with NHS guidelines on maintaining accurate patient records and safeguarding against fraud.

**Accepted forms of ID include:**

UK passport or foreign passport

UK/EU driving licence

National identity card

Biometric residence permit

NHS medical card (if original)

**Why we do this:**

✅ To protect the privacy and security of your medical records

✅ To ensure correct patient identification and safe clinical care

✅ To comply with NHS and GDPR regulations

If you have difficulty providing original identification, please contact reception in advance so we can offer guidance.

Nikki Reid

Practice Manager